



An ISO 9001-2015 PORT
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**MORMUGAO PORT TRUST
ENGINEERING (MECHANICAL) DEPARTMENT
MATERIALS MANAGEMENT DIVISION
MENEZES BRAGANZA ROAD, P.B.No.: 170, BAINA
VASCO-DA-GAMA-GOA-403802**

[Phone No.: 2512721, 2594507, 2594520, Fax: 0832-2514899]
WEBSITE: www.mptgoa.com

The Materials Manager Mormugao Port Trust, Baina, Vasco-da-Gama, invites quotation in the tender form hereunder super scribed as quotation No. MM/SS/0054 due on 19/07/2018 at 15.00 hrs for the supply of materials detailed below: subject to terms and conditions therein.

Note:

- | | |
|---|--------------------------------|
| 1. M/s Superhouse Limited, Unnao | sales@superhousegroup.com |
| 2. M/s Acme Fabrik Plast. Co. Gwalior | customercare@acmefabrik.com |
| 3. M/s Inyati Footwears Ltd., Kanpur | modelgroup@sancharnet.in |
| 4. M/s Bata India Limited, Gurgaon. | rupesh.bhagchandani@bata.co.in |
| 5. M/s Mallcom (India) Ltd., Kolkata | rana@malcomindia.com |
| 6. M/s Arvind Footwear Pvt. Ltd., Ahmednagar. | afpl_anr@dataone.in |
| 7. M/s Liberty Shoes Ltd., Karnal | warrior@libertyshoes.com |
| 8. M/s Safety Shoe Service, Ghatkopar | safetyshoes@india.com |
| 9. M/s Walker Footwear Industries Ltd. Pune | accounts@walkerfootwear.net, |

Note:

- In addition to the above tenderers, other tenderers registered with Materials Management Department, Mormugao Port Trust for the tendered item/ items are eligible to quote against this tender.
- Tenderers who are not registered with us are also eligible to quote for the tendered item provided they meet the pre-qualification criteria of the tender.

Date: 03-07-2018

Materials Manager

**MORMUGAO PORT TRUST
ENGINEERING (MECHANICAL) DEPARTMENT
MATERIALS MANAGEMENT DIVISION**

Ref. No:

Date: 03/07/2018

To,

Dear Sir,

Last date and time of submission of tender: 19/07/2018 on or before 15.00 hrs.

Sub: Supply of a) Low Ankle Safety Shoes (Derby type) - 750 pairs.
 b) High Ankle Safety Shoes (Ankle boot type) - 450 pairs.
 c) Electrical Safety Shoes (Derby type) - 150 pairs
 as per Annexure 'A','B' & 'C'

Ref: Tender No MM/SS/0054 due on 19/07/2018 at 15.00 hrs.
EMD Rs: 25,000/- (Rupees twenty-five thousand only)

You are requested to furnish sealed tenders in the **two cover system** superscribed (1) **TECHNO COMMERCIAL (un-priced) BID IN COVER-I** (marked in blue ink) and the other superscribed (2) **PRICE BID IN COVER-II** (marked in red ink) Both covers shall be superscribed as above.

Cover marked "Techno Commercial Bid" Cover –I shall contain complete & detailed technical specifications and commercial terms and conditions such as taxes, duties, freight, insurance, discount, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit.. Commercial and technical deviations if any should be clearly spelt out. The Cover –II marked "Price Bid" should contain **only the prices** without any conditions. In case the cover marked "Techno commercial offer" contains prices and the cover marked "price bid" contains any conditions other than the price, the offer will be rejected.

Cover marked - I "Techno Commercial Bid" shall be opened on due date at 15.30 hrs. in the presence of authorised representatives of the tenderer's who choose to be present at the time of opening. Their cover marked II (Price Bid) will be opened only after receipt of clarification of all Technical Specifications and Commercial deviations.

Bids shall be accompanied by EMD of Rs.25,000/(Rupees twenty-five thousand only) by Demand Draft payable to the FA & CAO, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa . The Earnest Money Deposit can also be deposited in cash at Cash Section, MPT Administrative Office, Headland Sada. Incomplete tenders or tenders without EMD in cover marked "Techno Commercial Bid" - Cover I will not be accepted. Offers should be kept valid for a minimum period of 90 days from the date of opening and shall conform to the general terms and conditions of contract attached.

The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.

MATERIALS MANAGER



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

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General Instructions to Bidders

1. **Only** manufacturers with experience **are eligible to apply for this tender**. Documentary evidence of manufacturing Unit should be furnished in Cover-I.
2. The tender reference & due date should be superscribed on the envelope and the same should be forwarded to the Materials Manager, Mormugao Port Trust, Headland Sada, in duplicate, so as to reach him **not later than 15.00 hrs. on due date**. Bids received after the due date will not be considered for opening. **Bids received before the last date and time will be opened at 15.30 hrs. on due date** in the presence of the tenderers or their authorised representatives who may choose to be present.
3. The Bidders shall deposit the **Earnest Money Deposit** amount of Rs.25,000/- by Demand Draft drawn in favour of the Financial Advisor & Chief Account Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. The Earnest Money Deposit can also be deposited in cash at Cash Section, MPT Administrative Office, Headland Sada. . The Financial Advisor and Chief Account Officer must be advised that the amount being deposited in connection with the tender No.. MM/SS/0054 due on **19/07/2018**. The Earnest Money Deposit i.e DD/Cash receipt in original shall be sent duly enclosed in the Cover marked "Techno Commercial Bid" Cover I. **Offers without the Earnest Money Deposit in cover - I will not be considered.**
4. The Earnest Money deposits of unsuccessful bidders will be refunded by after a decision has been reached as regards to the placement of Order.
5. The prices should be quoted item wise separately. Prices quoted on lumpsum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
6. Bids should not contain any sort of conditional discounts based on quantity or value of order. Bids containing such conditional discounts will be rejected.
7. The prices should be valid for part quantities also.
8. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and submitted along with "Techno Commercial Bid" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done the tender is liable to be rejected.
9. The offer submitted should satisfy all technical specifications in the attached Annexure-A, else the offer is liable to be rejected.
10. **TENDERS SHOULD BE SEALED, IN TWO COVER SYSTEM BOTH THE COVERS MUST BE SEALED. IN CASE THE TWO COVERS ARE INSERTED IN THE THIRD COVER, ALL THE THREE COVERS MUST BE SEALED. TENDERS RECEIVED WITHOUT BEING SO SEALED WILL BE REJECTED OUTRIGHT.**
11. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

MATERIALS MANAGER

NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

Tender Conditions

I. DOCUMENTARY EVIDENCE & INFORMATION TO BE SUBMITTED ALONGWITH YOUR OFFER.

1. (a) Detailed list of facilities available for undertaking the job must be furnished alongwith your offer. The details of your organisation as regards to managerial and other staff available should also be furnished. The detailed list of facilities available for testing should also be indicated.
(b) Photostat copies of orders executed/in hand for supply of tendered items or supply of items with similar specifications should be furnished. The order copies should be complete in all respects.
2. (a) Name and address of your **local representative/authorised dealers** who will co-ordinate the supplies should also be indicated in your offer.
(b)The certificate confirming the above must be furnished with your offer, failing which your offer will not be considered.
3. **PERFORMANCE REPORTS:-** Tenderers who have not supplied tendered items or items similar to the tendered items to this Port in the past must furnish Performance reports from their reputed customers for orders executed similar to our requirement. The performance reports should indicate clearly the period for which the tendered items have been put to use and found to be working satisfactorily. In the absence of such reports their offers are liable to be rejected.

II. MAJOR CONDITIONS:

4. **Earnest Money Deposit:-** Tenderers should furnish Earnest Money Deposit as per Para 3 of Instructions to tenderers. Offers without Earnest Money Deposit will not be considered.
5. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful bidder will have to effect a Security deposit equal to 10% of the value of the order by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour/ Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee the same should be valid for a minimum period of 12 months from the date of supply of materials.
6. **AGREEMENT** You will have to enter into an agreement with this Administration for satisfactory execution of the order and cost of stamp paper shall be borne by you. Failure to furnish Security Deposit within 14 days of acceptance of the tender and to execute an Agreement may entail immediate cancellation of the acceptance of the offer and forfeiture of Earnest Money Deposit.
7. **PRICES:** The prices should be quoted **on F.O.R. destination basis** inclusive of taxes, duties, packing/ forwarding, freight, insurance and other incidentals and should remain firm till completion of supply. The tenderers shall fill in the **PRICE SCHEDULE** attached as per Annexure II and submit it in Cover II.

The Techno Commercial Schedule indicating the percentage of taxes/duties etc. but without indicating the price as per Annexure I, should be submitted in Cover –I .

8. **DELIVERY** :- The material should be dispatched positively within **8 weeks** from the date of receipt of our order.
9. **TRANSPORTATION**:- The materials should be despatched by Road transport, duly packed and insured, through any reliable Transport Co. as will be indicated by us. The material should be despatched and consigned to the Materials Manager, Mormugao Port Trust, Baina, Vasco-da –Gama, Goa on freight “Paid”/door delivery “basis.”
10. **PAYMENT TERMS**: The payment terms will be 100% within 30 days of receipt of materials and acceptance of the same.
11. **INSPECTION**: The materials will be inspected by our engineers at our site. (Refer special terms & conditions Annexure ‘B’).
12. **PACKING**: The materials should be suitably packed to withstand the hazards of transportations.
13. **LIQUIDATED DAMAGES**: Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of excise duty, taxes etc. **The date of despatch of material from your works will be considered as date of delivery for the purpose of Liquidated Damages.**
14. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD**: In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
15. **The Permanent Account Number (PAN) (Income Tax), Bank A/C No. , Type of Account, Name & Branch address, IFSC code of Bank should be mentioned in your covering letter.**
16. **VALIDITY**: The price offers should be valid for a minimum period of 90 days from the date of opening of the tender. In the event of the tenderer withdrawing the tender before the expiry of the validity of the offer, the tender Earnest Money Deposit shall be forfeited to the Mormugao Port Trust.
17. **JURISDICTION**: In case of any dispute, the jurisdiction will be GOA only.

18. If any deviations are observed in the above specified conditions, the tender is liable to be rejected.

We hereby certify that we agree to all the above tender conditions of contract attached to the tender.

Name :

M/s.

SIGNATURE & SEAL OF THE TENDERER

NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered incomplete & liable for rejection. Further ensure that every page is signed and stamped.

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

CONDITIONS OF CONTRACT

1 **DEFINITIONS:** -

- a) **PURCHASER** means* **MATERIALS MANAGER*** on behalf of the Chairman of the Board of Trustees of Mormugao Port trust.
- b) * **INSPECTION OFFICER*** means the person, firm or department nominated by the purchaser to inspect stores on his behalf.
- c) ***CONTRACTOR** * means the person, firm or company whose tender is accepted.

2. **CONTRACT** :- This contract is for the supply of stores of the description at the rate in the quotations as and at the time and place detailed in the Schedule Order.

3. **Delivery**: The contractor shall arrange deliveries of stores as detailed in supply order the time and place and the manner specified therein.

4. **DELIVERY THE ESSENCE OF THE CONTRACT**: The time given for delivery or despatch shall start from the date of receipt of order by the Contractor. The time for the date of delivery or despatch stipulated in the Schedule/Order shall be deemed to be the essence of the contract. In the event of the Contractor failing to effect delivery in the manner aforesaid, the Purchaser shall be entitled to recover from Contractor as Liquidated Damages and not as penalty a sum not exceeding 1% of the price of stores which the Contractor has failed to deliver as aforesaid for every week or part thereof during which the delivery of such stores may be delayed. The maximum liquidated damages shall however not exceed 10% of the value of the materials ordered. If the Contractor shall delay to complete the supplies or installment thereof as provided in the Schedule/Order by a period greater than 8 (eight) weeks, the purchaser may without prejudice to his claim for Liquidated Damages, terminate the contract and shall be entitled to purchase elsewhere on the account and at the cost of the Contractor, the stores which the Contractor has failed to deliver and the Contractor shall be liable for any loss or damages which the Purchaser may sustain of such failure on the part of the Contractor.

If failure to deliver the goods shall have arisen from war, insurrection, restraint imposed by Government Act of Legislation or other authority, accident, strike, riot, lockout, or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the Purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might effect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

5. **INSPECTION NOTICE** : When inspection during manufacture or before delivery is required, notice in writing shall be sent by the Contractor to the Inspection Officer, when stores are ready for inspection and no stores shall be delivered until the inspection officer has certified that the stores have been approved by him.

6. **REMOVAL OF REJECTION**: When any stores delivered to the consignee are rejected at the consignees depot on account of default on the part of the Contractor, they shall be removed by the Contractor within 14 days from the date of intimation of rejection to the Contractor. In case in which a contract is placed for delivery F.O.R. station of despatch, the rejected stores may be taken back by the supplier either at the consignee depot or at the station from which they were sent. In either of these cases, the Contractor elects to take back the stores at the station of despatch, the goods shall be booked on account and risk of the Contractor.

7. **Payment**:- Unless otherwise agreed between the purchaser and the contractor, the payment of materials will be made as detailed in the order.

8. The Administration reserves the right to accept plus or minus 10% of the quantities ordered.
9. The Administration reserves the right to accept/reject in part or in whole the tender without assigning any reason whatsoever.

CONTRACTORS SIGNATURE

MATERIALS MANAGER

NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

TENDER FORM

To,
The Materials Manager
MORMUGAO PORT TRUST
Baina Vasco-da-Gama

I/we _____ do hereby tender to supply and deliver to the Materials Manager _____ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

Signature of the Contractor

Name:

Address:

Witness: 1.

2.

REMARKS:

Kindly submit this form duly signed and stamped else your offer is liable to be rejected.

TECHNICAL SPECIFICATIONS

Tender No.MM/SS/0054 due on 19/07/2018

1) **Low Ankle Industrial Safety Shoes (DERBY TYPE)**

Full shoe as per IS:15298:Pt-2:2002 and ISI marked with Polyurethane (PU) Sole and Steel Toe Cap.

2) **High Ankle Industrial Safety Shoes (ANKLE BOOT TYPE)**

Full shoe as per IS:15298:Pt-2:2002 and ISI marked with Polyurethane (PU) Sole and Steel Toe Cap.

3) **Low Ankle Electrical Safety Shoes (Derby Type)**

Full shoe as per IS: 15298:Pt 2:2011 and ISI mark, with Polyurethane (PU) sole upto 11 KV electricity shock resistant, double density, fibre toe cap, black leather upper.

MATERIALS MANAGER

We hereby agree to all the above Technical Specifications.

Signature and Company Seal of the Tenderer

NOTE : The above Technical Specifications should be attached to cover-I of your offer duly signed & stamped, failing which your offer will be considered as incomplete and liable for rejection.

SPECIAL TERMS AND CONDITIONS

Tender No.MM/SS/0054 due on 19/07/2018

1. Only **manufacturers** should quote against this tender.
2. Bidders should not offer more than two models of shoes for each item.
3. The bidders should submit **samples of shoes in pairs** along with Cover I. Each sample pair should be tagged indicating clearly brand name/Article number. The offers without samples of shoes in pairs will be rejected outright. **If the offer is for more than one model, clearly indicate the brand name / Article number of each model in Cover I. The rates should be indicated separately for different models offered in Cover II.**
4. The administration reserves the right to select samples based on their shape/design of shoes. The decision of the Uniform Committee as regards selection of samples will be final and binding on the tenderer.
5. Packing: The packing of each pair of shoes shall be in a separate box indicating the size of the shoe.
6. **SIZES:** The sizes of safety shoes shall be as per standard Bata sizes varying from size no.5 to 11. **These sizes will also include low ankle safety shoes for a few lady employees. You should submit a catalogue of the safety shoes for ladies offered by you.**
7. **INSPECTION:** We reserve the right to test the shoes for confirmation to IS: 15298: Pt-2:2002 & IS: 15298:Pt 2:2011 specifications. The shoes will also be inspected at our stores. In case the supplies do not match with the original sample and do not confirm to the technical specifications, **the entire lot will be rejected.**
8. In the event of placement of order one odd (single) from the selected sample (with us) may be collected from us for the purpose of bulk production. All other samples of shoes submitted at the time of Tender opening may be collected from us within 60 days of Price bid opening.
9. The tenderers should agree to all our technical specifications, tender terms and conditions in toto, else their offer will be rejected.
10. **QUANTITY:** The tendered quantity is our approximate requirement. The quantity, however, may vary by $\pm 15\%$ depending upon the actual requirement.
11. **MARKING :** Each sole shall be marked clearly indicating 'trade mark' , 'size number' and 'batch/code' number and the full shoe should be IS:15298:Pt-2:2002 or IS:15298:Pt-2:2011 marked with a permanent ISI marking.

MATERIALS MANAGER

We hereby agree to all the above special tender terms in addition to all other tender terms and conditions of the tender.

Signature and company seal of the Bidder

NOTE : The above format should be attached to your offer duly signed & stamped, failing which your offer will be considered as incomplete and liable for rejection.

PREQUALIFICATION CRITERIA

- The Tenderers should submit at least one order copy pertaining to last two years for having supplied Safety Shoes similar to our requirement of value exceeding Rupees 4 lakhs in order to qualify for this tender.

- Only manufacturers having IS 15298: Pt-2:2002 licence for items 1&2 and IS 15298:Pt-2-2011 licence for item 3 will be considered for this tender. The Bidders should submit a copy of their valid license in Cover-I.

- The offers of Bidders who have supplied to our Port and whose past performance as regards quality or delivery was not satisfactory will not be considered. Other Bidders who have not supplied to our Port will have to furnish performance reports from their clients as regards quality and delivery of their supplies to them and their offers will be considered only if their performance was satisfactory.

MATERIALS MANAGER



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MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

TECHNO COMMERCIAL SCHEDULE
COVER I

OFFER NO.: _____ DATE: _____

TENDER NO. MM/SS/0054 DUE ON 19/07/2018

Sr. No	Description	HSN Code (please enter)	Qty.	GST in %	Freight & Transit Insurance %	Others %	Brand/ Model
1	L/A Safety Shoes (Derby type) IS:15298:Pt-2:2002 ISI marked		750 pairs				
2.	H/A Safety Shoes (Ankle boot type) IS:15298:Pt:2:2002 ISI marked		450 pairs				
3.	L/A Electrical Safety Shoes (Derby type) IS:15298:Pt-2:2011 ISI marked		150 pairs				

The maximum F.O.R. destination prices shall not exceed :

- i) For item 1 - Rs. 1000/- per pair.
- ii) For item 2 - Rs. 1150/- per pair.
- iii) For item 3 - Rs. 1400/- per pair.

- Mention 'NIL' if taxes/duties etc are not applicable.

NOTE : This ANNEXURE – I should be attached to Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.

Date:

Name, Signature & Seal of the Tenderer



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MATERIALS MANAGEMENT DIVISION

PRICE SCHEDULE COVER - I I

OFFER NO. _____ DATE: _____

TENDER NO. MM/SS/0054 DUE ON 19/07/2018

Sr. No	Description	Qty.	Basic Rate (Rs) a	GST in (Rs) b	Freight & Transit Insurance (Rs) c	Others (Rs) d	LANDED RATE (Rs) a+b+c+d	Brand/ Model
1	L/A Safety Shoes (Derby type) IS:15298:Pt-2:2002 ISI marked	750 pairs						
2.	H/A Safety Shoes (Ankle boot type) IS:15298:Pt:2:2002 ISI marked	450 pairs						
3.	L/A Electrical Safety Shoes (Derby type) IS:15298:Pt-2:2011 ISI marked	150 pairs						

The maximum F.O.R. destination prices shall not exceed:

- i) For item 1 - Rs. 1000/- per pair.
- ii) For item 2 - Rs. 1150/- per pair.
- iii) For item 3 - Rs. 1400/- per pair.

- Mention 'NIL' if taxes/duties etc are not applicable.

NOTE : This ANNEXURE – II should be enclosed in Cover-II of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.

Date:

Name, Signature & Seal of the Tenderer